

Peninsula Primary Board of Trustees meeting Minutes – 10th August 2023

	Recommendations/Decisions	Led by	Answers/Comments/Action	Responsible	Timeframe
Administration					
1.1 Present	Katy Perry (KP) Brenda Cronin (BC) Keryn Smale (KS), Sara Tuitupou (ST) Monique Metcalfe (MM) Alecia McCulloch (AM) Jaime Melville (JML) Jilesh Mistry (JM) Sarah Mackay (SM) via conference call Meeting commenced 6.30pm	KP	Kimberley Malloy Matt - BoT Tirimoana School Sepora Mauogia		
1.2 Apologies	Chris Mundell (CM)				
1.3 Declaration of Conflicts of interests	Nil				
1.4 Matters Arising	Reviewed by Board	KP			
1.5 Hours to MM	Complete form/email MM	MM			
1.6 Speaking Rights	Board agrees to give Kimberley Malloy speaking rights going forward. All Agreed.				
1.7 Sign off e-resolutions	Sign e-motion for Camp 2023 Funding - BlueSky.	KP			

1.8 Confirmation of March Minutes	<p>Taken as read</p> <p>Accept June Minutes Minutes are a true and accurate record. All Agreed</p>				
1.9 Correspondence	<p>PE Regrading PE Funding Extension of MLWOP Request</p>				
2 Guest Speaker	<p>Sepora Mauogia from Tautai o le Moana to talk about Tapasā</p>				
Monitoring					
<p>3.1 Principals Report General, Health & Safety/ Property</p> <p>3.1a Achievement Data Report</p>	<p>Report Taken as Read. BC called for questions.</p> <p>BC clarified OOZ positions for 2024.</p> <p>BC passes a motion that there will be 0 places for Term 4 2023 KP 2nd ALL AGREED</p> <p>The board estimates a total number of OOZ places for 2024 will be four Year 1 positions for Term 1 only & four Year 0 positions for Terms 2 - 4. The Board agrees to have 4 enrolment periods for 2024. AM 2nd ALL AGREED</p> <p>Board discussed strategic plan, PD, staffing. BC outlined difficulties with professional services being available for special needs pupils. Such as Speech Language Therapists, psychologists etc...</p>	<p>BC</p> <p>BC</p> <p>BC</p> <p>BC</p>	<p>BC to check and align dates for OOZ intakes with other schools in the area.</p>	<p>BC</p>	

<p>5. Discussions</p>	<p>Report back from conference, summary doc in Board Docs</p> <p>New Strategic Plans KP outlined requirements & referred to powerpoint sent to board members.</p>	<p>AM</p> <p>KP</p>	<p>To be revisited again next meeting. Docs to be scanned & loaded into Dropbox.</p> <p>Community Consultation. BC to work on a base document for the start of the process. For week 7 Thursday 31st. Board to read up to page 24 before next meeting</p>	<p>BC</p>	<p>Before Strat Plan meeting</p>
<p>5. Other business</p> <p>Farewell Jilesh Mistry</p> <p>Signing of updated Code of Conduct forms.</p> <p>RAMs for Camp</p> <p>Pool subcommittee</p> <p>NZSTA workshops</p>	<p>Board thanks & Farewells Jilesh Mistry</p> <p>To be actioned at the next meeting.</p> <p>To be reviewed at the next meeting.</p> <p>Date to meet</p> <p>Te Tiriti & Planning/reporting & strat plan advice</p>	<p>KP</p>			
<p>6. Meeting Closure</p> <p>6.1 Identify agenda items for next meeting</p> <p>Preparation for next meeting</p>	<p>Meeting closed 8.35 pm.</p> <p>Next Meeting is 14th September 2023</p>	<p>KP</p>			