

Minutes of Peninsula Primary School Board of Trustees Meeting Thursday 8<sup>th</sup> August 2019

6:30pm blessing and dinner

7pm Welcome- speaking rights to Sarah Mackay and Owen Robyns

1. Present Brenda Cronin (BC) Danielle Turner (DT) Amanda Lake (AL) Kona Hatalafale (KH) Katy Perry (KP) Ben Cox (Ben C) Marc Peard (MP) Keryn Smale (KS) Sara Tuitupou (ST)
2. Conflict of interest: Sarah T- religious education

Apologies: Jilesh Mistry (JM) Michael Bain (MB) Maree Williams (MW)

Item/timeframe	Discussion / Decision	Action	Responsibility	Timeframe
1.1 Register of hours circulated.	Completed by the board			
2. Minutes of previous meeting tabled. Copy on file. Moved (MP) and (ST)		Minutes to be signed by Chairperson at next meeting.	(BC)	

2.1 Matters arising	Register of hours spent on board business.	Complete	All board	
	One plan summary of strategic plan once confirmed by MOE	Outstanding	(BC)	
	MLE fixes to be followed up	Complete but rain fixes still to be completed by MoE	(BC)	
	Wish List from Teachers/students about playground needs.	Outstanding	(BC)	
	Religious ed survey has gone out	Complete	(BC)	
	KOS- separate girls and boys lesson	Refer Principals Report	(BC)	
	Sub-committees	(MW) to add (DT) and (KP) names to wellness committee.	(MW)	
	Previous board thankyou letters.	Complete	(BC)	

<p>6.</p> <p>Religious Instruction report tabled. Copy on file.</p>	<p>Religious instruction (BC) Michelle- Wrote letter</p> <p>Comments: Alternative providers are not available School values are supported at Champions</p> <p>Vote:</p> <p>Within school hours: 0 people voted for this.</p> <p>Religious instructions outside hours: 4 people for and 4 people against</p>	<p>DT proposes a motion; Can providers take sessions after school?</p> <p>To put a survey out to Yr 1-3 as they haven't had it yet and also to Yr 4-6 families who currently attend religious education already.</p> <p>If this was a discussion in Week 9 how does this place Launchpad?</p>	<p>(BC)</p> <p>(BC)</p> <p>(BC)</p>	
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<p>3:Principals Report tabled. Copy on file. 3.1 Data Yr 1-3 3.2 Data Yr4-6 Moved (AL) 2nd (KH)</p>	<p>Matters arising from report: Fully staffed Will need another staff member for Term 4 No out of zone places for Term 4</p> <p>Cohort entry: BC has spoken to principals in areas Recommendation to develop a cohort policy All agreed</p> <p>Wellness budget: We have joined EAP counselling service.</p> <p>KOS 12 people at 2:30 and 20 people at 6pm meeting Classes will be kept together</p> <p>Gwendoline rd: lots of families parking on yellow lines</p> <p>RAMS forms for camp in dropbox</p>	<p>BC to continue working on getting feedback from Kindy and community and leading the consultation for this.</p> <p>BC to follow up with the constable about parking Close the gate at that entrance and use front gate.</p>	<p>(BC())</p> <p>(BC)</p>	
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	<p>Fundraising we have had another fund of \$65, 000 approved. Well done to the FOS team for all of their work <b>It was agreed that FoS apply to Trillian Trust for \$44,500 towards the cost of the shade canopy for our school court</b></p> <p>No stand downs this term</p> <p>Data- OR spoke to the report SM will change the graphs so that the black on the graph is more obvious</p>	<p>Moved (KP) 2nd (Ben C) All in favour</p>		
<p>4. Financial Report tabled. Copy on file.</p> <p>4.1 Monthly financial report prepared by Ed Tech tabled. Copy on file</p> <p>4.2 Management Report prepared by Ed Tech tabled. Copy on file</p>	<p>Matters arising: Reading / Language budget overspent - to increase budget for readers for next year</p>			

<p>4.3 Balance Sheet Budget prepared by Ed Tech tabled. Copy on file Moved (KS) 2nd (MP)</p> <p>4.4 Detailed Account Transaction Report tabled. Copy on file.</p> <p>5. Property Report tabled. Copy on file. Moved (KP) 2nd (Ben C)</p> <p>7 Health and Safety Report tabled. Copy on file. Moved (ST) 2<sup>nd</sup> (AL)</p>	<p>Approved</p> <p>Not approved. To be tabled at next meeting to be approved.</p> <p>Road safety</p> <p>Sickbay records showed lots of kids skidding over on the turf.</p>		(BC)	
<p>8 Correspondence tabled.</p>	<p>Sign Code of conduct agreement</p>	<p>Completed</p>	<p>All board</p>	
<p>9 General Business</p> <p>Meeting closed at 8.45pm Next meeting 19 September</p>	<p>No General Business</p>			